



Park Office: 8AM-4PM  
 200 Morris Pesin Drive  
 Jersey City, NJ 07305

Phone: (201) 915-3400, Ext. 101  
 Fax: (201) 915-3408  
 E-mail: LibertyStatePark@dep.nj.gov

# Liberty State Park

# Open-Air Group Picnic Area - Information Sheet

**Morris Pesin Drive (Sites 1-4):** 200 Morris Pesin Drive, Jersey City, NJ 07305

**Freedom Way (Sites 5-7):** 535 Freedom Way, Jersey City, NJ 07305

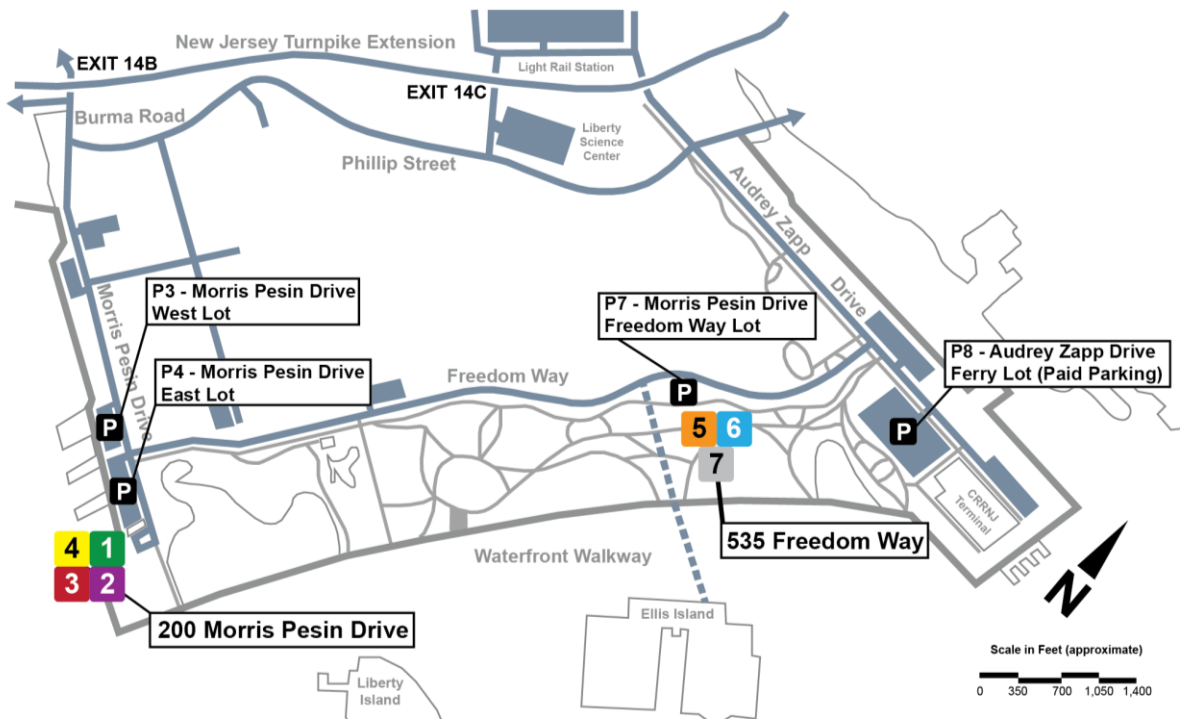
**Hours: 9AM-9PM**

### General Description:

There are seven (7) open-air, group picnic areas available for reservation. Each are equipped with eight (8) picnic tables (8 ft.) and one (1) large, charcoal grill (30" x 36"). There is no fee for the use of a group picnic area; however, a permit must be obtained prior to use. **Only one picnic area can be reserved per group or event.** Applications will be accepted beginning January 10, 2022, for dates for dates April 1st – Oct. 31<sup>st</sup>, 2022 (*excluding July 4th*). To reserve a group picnic site, groups must have a minimum of 20. **Group size is strictly limited to 50 people.**

**IMPORTANT**

Applicant / Permittee must check in at the Park Office, located at 200 Morris Pesin Drive, prior to setup to validate the reservation and receive a placard to be placed at the reserved group picnic site. Failure to do so by 11:00 AM will result in loss of the reservation. At least one member of the party must remain at the picnic site after check-in.



### General Rules:

1. No alcohol.
2. No solicitation.
3. No food vendors.
4. No balloons, stages, tents, additional tables, animal entertainment, inflatables (e.g., bouncy houses), dunk tanks or other similar amusements or rides.
5. No additional grills, propane, generators, or access to electrical outlets.
6. No DJs or live music. Radios must be kept to a minimum volume. Do not disturb other park patrons.
7. No vehicular access to picnic sites. Applicant and all guests must use designated loading zones. All vehicles must park in designated parking spots.
8. No events in parking lots.
9. No nails, screws, staples, glue, or tape may be used to hang signage or decorations.
10. No markings of any kind, incl. but not limited to chalk and paint, shall be applied to roads, paths, walkways, trees, buildings, furniture, or other structures.
11. Rental use is for the day. Setup and breakdown must take place on the rented date between 9AM and 9PM.
12. All signage, decorations and banners must be removed after the event.
13. All trash, litter and hot coal must be placed in designated receptacles. Trash bags are available upon request at the Park Office.
14. Applicant must be 18 years or older.
15. Applicant may only utilize one picnic site. Picnic sites shall not be combined.
16. Wedding receptions/ceremonies are not permitted in the park.
17. *Ticketed events, concerts, organized sporting events, fundraisers, walkathons, car shows, and similar events require a Special Use Permit.* For information regarding Special Use Permits, please contact the park's Special Use Permitting Department - Phone: 201-915-3400, Ext.104 Email: libertystateparkpermits@dep.nj.gov



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# Liberty State Park

# Open-Air Group Picnic Area – Application

APPLICANT NAME: \_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_

PURPOSE OF EVENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ STATE: \_\_\_\_\_

(Legible copy of license must be attached to application)

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ ESTIMATED ATTENDANCE: \_\_\_\_\_

(Maximum of 50 people)

TIME OF ARRIVAL: \_\_\_\_\_ (Check-in required no later than 11 AM)

CHOICE OF PICNIC DATE: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

CHOICE OF PICNIC SITE: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

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**The applicant by his or her signature certifies that: 1) All the information given is correct. 2) All rules and regulations governing the use at Liberty State Park, including the General Rules listed above and those under N.J.A.C. 7:2 ([www.nj.gov/dep/rules/rules/njac7\\_2.pdf](http://www.nj.gov/dep/rules/rules/njac7_2.pdf)), are understood and will be fully complied with by the applicant and their group or organization. 3) If the applicant or any member of the group is found to have violated any rules, Liberty State Park reserves the right to revoke the reservation, and the applicant may be subject to penalties including but not limited to fines and eviction. 4) Applicant is aware that information provided on this application may be subject to review and inspection under the Open Public Records Act N.J.S.A 47:1A-1([www.state.nj.us/grc/pdf/act.pdf](http://www.state.nj.us/grc/pdf/act.pdf)).**

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Below for official use only

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Date of Picnic: \_\_\_\_\_ Color / Site #: \_\_\_\_\_ Staff Processing Application: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Cancellation: \_\_\_\_\_ Name of Person Requesting Cancellation: \_\_\_\_\_ Staff Who Processed Cancellation: \_\_\_\_\_