

**State of New Jersey
Department of Environmental Protection
Ringwood State Park
Special Use Permit - Paid/Professional Photography**

This Paid/Professional Photography Special Use Permit applies to photographers using the park to photograph clients for the clients' own personal use, or for promoting their business in print or on social media using those photos. Examples include wedding and engagement shoots, prom photos, holiday card photos, or any other instance in which a photographer is being paid for their service, but the photography itself is not being used commercially. Shoots involving equipment, props, or otherwise interfering with normal park operations may also be subject to the permit process.

Photography that is to be used commercially is subject to additional permit requirements and fees. These uses include - but are not limited to - photography for print advertising, magazines, books, items for sale, exhibition, or internet promotions. Please contact the park office for more information.

Permission is hereby granted to:

Photographer Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

<u>For Office Use Only</u>
<input type="checkbox"/> NJ \$150
<input type="checkbox"/> Non-NJ \$200
<input type="checkbox"/> Cash
<input type="checkbox"/> Credit (last 4) _____
<input type="checkbox"/> Check # _____
<input type="checkbox"/> Certificate of Insurance
Rec'd by _____

Subject to the following terms and conditions:

- This permit is park-specific and is valid for up to ten dates within a year of issue. Photographer must notify the park office that they will be using one of their allotted dates. Photographer may apply for an additional permit once the allotted ten dates have been used.
- Special Use Permit Fee of \$150 for NJ residents or \$200 for non-NJ residents is due prior to permit approval.
- Permittee must provide a Certificate of Liability Insurance explicitly stating that "State of NJ, Dept. of Environmental Protection, Ringwood State Park" is an Additional Insured on the policy prior to permit approval.
- All park rules and regulations must be followed unless specifically indicated otherwise in this permit.
- Photo shoot subject matter and attire must comply with park rules and regulations.
- Permittee does not have exclusive use of the park area designated in this permit.
- Photography may not interfere with scheduled events at Skylands Manor or St. Luke's Chapel. Access to the grounds around Skylands Manor may be limited during these events.
- Photography is restricted to normal park hours of operation.
- Photography using unmanned aerial vehicles (UAVs) / drones is prohibited.
- Photography is prohibited inside Ringwood Manor and Skylands Manor.
- Smoke bombs/grenades and other pyrotechnics are prohibited.
- Alcohol, smoking, and vaping are prohibited.
- Permittee may not advertise or solicit business while on park property.
- Shoots involving setups (picnics, furniture, staged displays) or anything other than handheld props will not be permitted in the NJ Botanical Gardens or near Ringwood or Skylands Manors. These shoots must be done in a picnic area or other pre-approved area. Please contact the park office prior to scheduling a shoot if you have any questions.
- Signs, accessories, or props may not be affixed to park buildings, structures, or historic objects, and must be completely removed.
- Visitors may not sit or climb on trees or historic objects and may not enter flower beds or otherwise disturb plant life.
- Pets must be leashed and under owner's control at all times.
- Vehicles, including buses and limos, may be parked in designated parking lots and spaces only, or as directed by park staff. Passenger and equipment unloading may be done from parking lots only. Buses are permitted on weekdays only and require a reservation.
- Photo shoots may not obstruct roads or walkways.
- Failure to abide by terms and conditions or to notify park office of the use of the park for photography sessions may result in revocation of permit.

I, the undersigned permittee, understand and accept the terms of this agreement.

Permittee Signature: _____

Date: _____

Approved By: _____

Date: _____

Approved Dates:

Permit Valid Through: _____